

At Jeffrey Paul Salon, our passion and specialty is providing solutions for restoring the beauty that feels diminished when experiencing hair thinning or hair loss.

Our Mission is to help our Guests look themselves and live their lives with wholeness and beauty both inside and out. Our goal is to always exceed our Guests expectations by providing the "Best of the Best" in services, products, experience, education and care.

Our Employees work as a team in order to care for our Guests as well as to care for each other. We work as ONE to maintain the highest standards of Customer Care as well as the best possible working environment. We remember that "A true team exists only when each player knows how their actions affect the rest." We are dedicated in all our efforts and decisions to the philosophy of a Win-Win relationship between our Guests, Team and our Company.

It is through our sincere Individual and Team efforts, as well as with God's help, that we perfect our specialty and accomplish our mission and goal.

> 21080 Lorain Rd Fairview Park, OH 44126 ph: 440.333.8939 fax: 440.333.0200 www.JeffreyPaulSalon.com www.JeffreyPaulBlog.com

EDUCATIONAL DIRECTOR

Required Experience: 5+ years experience

Ideal Candidate for this Position:

The Educational Director's role of "all things education" would have had extensive background in training of and education of a Staff, a Team, Platform Training or the equivalent thereof. The E.D.'s responsibility would require they be a person who has the ability to a) see the big picture, b) know where each person is in their respective Employee development and growth for their current level. This person would embody the ability to

- know what each you no longer embrace the culture we strive to foster and from which we continue to grow.
- The E.D.'s duties will be to host quarterly Employee training programs to make sure each Team Member is on track with his/her education track
- Know "how" each Team Member learns and educate or re-educate in a specific skill based on their learning style
- patiently educate, instruct, and encourage each Team Member until they are confident in their knowledge and skill of each duty within their job description

The E.D. should be able to maintain detailed records of each Team Member's progress and follow up and follow through with recommendations and opportunities for them to learn. The E.D. him/herself MUST first be a role model and inspiration in the world of Continuing Education. At Jeffrey Paul Salon, once you cease learning, continuing educational days to keep the basics to our Specialty in the forefront so that we never forget to keep our "basic skills" sharp. The E.D.'s passion for standards and procedures, standardization of the procedures, and accountability to the standards and procedures MUST be demonstrated by and lived in the E.D. to inspire excellence in all we do for our Guests and one another. We always remember, there is no "I" in T-E-A-M.

Required Skill Set:

- 1. Perform with excellence <u>all levels below</u> Educational Director (see all other positions below)
- 2. Ability to effectively educate and train existing and new Team Members to expertise always fostering a "learn-to-teach" model for each Team Member as well as yourself
- 3. Demonstrate ability to communicate effectively with Guests and with the Salon staff
- 4. Self-starter with clear commitment to personal growth including participation in on-going education
- 5. Professional presentation and commitment to personal grooming consistent with vision of the Salon and our Guests
- 6. Is skilled and committed to the Jeffrey Paul Salon "learn-to-teach" model to advance

SUBMIT YOUR RESUME:

If you believe you possess the necessary qualities and skills for your desired position, we invite you to submit your resume by <u>Clicking Here</u>

We will contact you to being the interview process or to let you know we will maintain your resume for future employment consideration.

If selected to begin the interview process you will have as many as four interviews. During the interview process you will be asked to take a new hire Communication Analysis to determine how you can best communicate with your Team Members and how they can best communicate with you.